

PROFILE 2024



Welcome to our journey! We're Placement Point (Pty) Ltd, a professional recruitment agency with a rich history and a proven track record.

# Let's dive into our story:

Our founder, **Nicci Kleovoulou**, embarked on this adventure after completing her BA Degree at the University of the Witwatersrand. With over a decade of experience as a Personnel Consultant/Manager/Trainer at a top generalist recruitment agency called Emmanuels Personnel, Nicci honed her skills and expertise in the field.

In October 1990, we marked the inception of **First Time Placements** at our Parkwood Branch. Our commitment to excellence and innovation led us to operation within Two branches by 2014. This achievement wasn't just about operational capabilities; it symbolized our unwavering commitment to delivering exceptional service.

By March 2015, we had evolved into **Placement Point (Pty) Ltd. Our new corporate identity** reflects our readiness for future challenges. We are not just recruiters; we are your partners in building a workforce that drives results while fostering a positive work environment.

### Mission:

For over three decades, we been have been connecting talented individuals with remarkable companies. Our commitment to integrity and personalized service drives our success.

We are here to empower careers and shape the workforce of tomorrow."

#### Vision:

At Placement Point, we envision a world where exceptional talent thrives, organizations flourish, and innovation knows no bounds. Our unwavering commitment to integrity, personalized service, and industry expertise propels us forward as the trusted bridge connecting individuals to their professional aspirations.

Together, we forge pathways, ignite possibilities, and redefine success

# **Recruitment Process**



1. Job SpecClientsubmits a jobspecification



2. SourcingIn house database search

search conducted • Adverts placed on popular Job portals



3. ScreeningCandidatesare screenedtelephonically



4. Intervieu

 Intensive interview conducted

 Candidate completes indemnity forms & basic skills tests



5.Processing

- References
- Credit / Qualification checks (If reduested)
- CV typed



6. Client Interview

- Resume of most suitable candidates are referred to client
- to client
   Set up
  Interview
  with



7. Offer

- Client offers candidate the position in writing
- Criminal check
- Forwards

### Additional Services We offer to our clients

A fee will be charged on candidates not referred through Placement Point (Pty) Ltd for:

Reference Checks

Credit Checks

Qualification Checks
Criminal Checks



### UNFAIR DISCRIMINATION

The Corporation or any of its officers do not unfairly discriminate, directly or indirectly, in any employment policy or practice, on one or more grounds including race, gender, sex, pregnancy, marital status, family responsibility, ethnic or social origin, sexual orientation, age, disability, religion, HIV status, conscience, belief, political opinion, culture, language and birth.



## **EMPLOYMENT EQUITY STATUS & PLANNING**

Placement Point (Pty) Ltd is a BEE Level 4 and is committed to creating and maintaining an environment, which provides EQUAL OPPORTUNITIES, with due consideration for historically disadvantaged groups. Steps will be taken to promote equal opportunity in the workplace by ELIMINATING UNFAIR DISCRIMINATION in any employment policy or practice.

Our Corporation is committed to ensure that its Employment Equity objectives are achieved in a manner which conforms fully to the following guiding principles:

- 1) Our obligations regarding employment equity are exercised to ensure that client confidence in the Company is not adversely affected.
- 2) Employment Equity initiatives are integrated with our Company's business strategy.
- 3) Employment Equity is pursued in a manner that will ensure existing standards are retained and developed.
  - 4) We ensure that the appointment of staff will be based on merit and not tokenism.
  - 5) Any decisions made are presented to staff to avoid any negative perceptions developing.
- 6) We ensure that the process is fully transparent and effectively communicated in writing as soon as possible.
- 7) We encourage all employees to embrace the task of redressing any inequalities and develop a sense of ownership with regards to this process.
- 8) Decisions are made in a manner that does not adversely affect existing employees' job security.





Tel:011 880 4624 ftplace@mweb.co.za <u>Placement Point</u>